At this time of the year the school is heavily involved in evaluating what it has done in the current year, as well planning for the year ahead. It’s an exciting time, and also a very hectic one for all of the staff. 2015 is without doubt a year in which we can take great pride for what the school has achieved.

One of the most exciting things occurring at the moment is the work being done in planning for our new buildings. As most of you would know we were able to secure a special grant from the State Government, largely thanks to our local MP Tanya Davies, which goes well beyond the insurance payout. The motivation behind this was to create a “showpiece” educational setting in this part of Western Sydney. Added to this has been a growing partnership with Western Sydney University which will see additional ideas and expertise being contributed.

We have been meeting regularly with Public Works, the lead Architect and various other officials and we are at the stage where the main concepts have been signed off and detailed planning is underway. Everyone who has seen the concept drawings, currently on display in the foyer, is absolutely blown away by what will be built. It’s a fantastic outcome for our students and the St Clair community.

Whilst the Term has only just begun, please keep in mind some of the key dates for the end of the Term. Our Year 10 Graduation will again be an evening event with a supper on Monday 14th December and our Annual Presentation Night is on Tuesday 15th December. Both events are important and are always a wonderful celebration of student achievement across a range of areas of school life. Also related to our evaluation of the year and plans for next year is a lot of work on finances. We are in the process of sending out reminders for outstanding fees. Please keep in mind that this is a school that struggles with funding issues, especially in relation to parent and community contributions. The payment of subject fees is not voluntary and is a debt that remains until a student leaves the school, usually at the end of Year 12, when it must be paid. Some parents get a shock when they leave it to that time to pay, as the amount can grow to fairly high proportions. We ask that you please pay these fees each year, and if you are experiencing financial hardship let me know so that we can work out an instalment agreement.

Congratulations!
I would like to say “Well done” to two groups of students and the teachers who have worked so well with them. Our outgoing Year 12 made us all very proud with the way they conducted themselves at the Year 12 Graduation and Year 12 Formal. They were superb. We look forward to, and anticipate, very strong results in the HSC.
Our incoming Year 12 has recently completed the Australian Business Week (ABW) program and they have maintained the fantastic standard we have seen for many years. We seem to get better and better at this program every year. The way the students committed themselves to the program throughout the week was superb and their performance at the ABW dinner makes us all very proud. I would also like to thank the amazing team of staff and community helpers that make this program such a success.

Chris Presland
Principal
Welcome back to St Clair High School. Term 4 is always a busy term with lots of activities both within the classroom and opportunities to engage in extra-curricular activities. Towards the end of the Term there are opportunities for students to celebrate their achievements, successes and personal best. Please keep track of the school calendar for all these events as for many families the later part of term 4 is always busy.

We would like to acknowledge the work of Mrs Laiju Menon and the contributions she has made to St Clair High School. Mrs Menon will take up a new position at Northmead High School as Head Teacher Science starting 19th October. We wish her well in this new challenge. We would also like to wish Mrs Johnson the best as she takes on a relieving position at Regional Office as a VET consultant for the remainder of Term 4.

Our wonderful Year 12 class of 2015 have returned to school to complete their HSC examinations. The staff at St Clair High School are proud of this cohort. This year group have demonstrated the philosophy sitting beyond the Senior School Charter. The leadership shown by the Captains and Vice-Captains have set new standards. The support they show each other demonstrate the strength of the bond they have built up over the last 6 years. We are incredibly grateful to Mrs Menon and the welfare team for their support of Year 12. They have at all times displayed professionalism, kindness and a commitment to ensuring that Year 12 were well supported. Good luck Year 12, we look forward to you returning at the end of the year to celebrate your results.

We would like to formerly welcome our new school leaders for 2016 and congratulate them for their achievements. The school captains are Kika Ah Mann and Daniel Platt, Vice Captains are Lucy Frame and Jermaine Whitley and the Senior Prefects are Charlotte Henson and Dylan Zardain. The quality of the candidates was extremely high. I thank all candidates for their courage to challenge themselves.

Welcome to Year 12, the class of 2016. Congratulations to the Australian Business Week Team and Year 12, 2016 for completing Australian Business week. This program has a long tradition at St Clair High School and once again the quality of program delivered challenged the students to reach standards many felt they could not at the start of the week. The students worked constructively in their teams and the competitiveness between teams was evident from the start of the week. The mentors all commented on how effectively the students worked cohesively together. We were fortunate to be able to be a part of the week and also celebrate the achievements of the students and the ABW awards dinner. Well done and congratulations to the team of mentors as well as all of the students who participated. Thank you to those parents who let their children go through their house for items to be part of the trade displays; your patience is appreciated. The success of this program was highlighted at the awards dinner with attendance by parents surpassing other years.

We would like to keep the community up to date on the any progress with the rebuilding of E Block. This project is a joint project between the Department of Education and Public Works. The design process is extensive and involves a variety of stakeholders. Parent and community members can engage in this project through the P&C association. We meet regularly with the architect, public works and our Director NSWPS to provide feedback on the concepts developed. The most recent plans are always updated for the community to view outside Ms Smithard’s office. We are getting close to the final design and have had surveyors at the school marking out the different levels. Our next meeting in November will see Western Sydney University join us as our partnership with them strengthens.

Best wishes for a wonderful term.

Ms S Smithard, Mrs K Shepherd and Miss J Dane
Deputy Principals
Welfare Update

Important Dates this Term
26th October Year 7 Vaccinations, 3rd dose
29th October Welfare team conference
24th November Year 9 UWS Open Day
26th November Gatehouse Girls Day
3rd December Years 7 & 8 Rewards Day
4th December Years 9 & 10 Rewards Day
14th December Year 10 Graduation
15th December Presentation night

Student of the Term awards – Term 3
Student of the Term awards are awarded to students who have been identified by their Year Adviser as consistently demonstrating themselves to be a safe respectful learner. Congratulations to the following students:
Year 7 – Jordan Morrison Year 8 – Harshdeep Saini Year 9 – Melinda Paynter
Year 10 – Arianne Ombina Year 11 – Rebecca James-Barlow
All of these students receive a merit award and $10 voucher for our school canteen. Well done and congratulations.

Vaccinations
Year 7 will have their 3rd dose vaccination on 26th October. As always, eating breakfast that morning is essential so that their bodies can cope better with the stress. If students miss out on their vaccinations the Health Department will send out a letter explaining what to do.

Hot weather
While skin cancer is the most common cancer in Australia, it is estimated that 95% of skin cancers can be prevented through reducing exposure to ultraviolet radiation from the sun.
Staff at St Clair High School educate students to understand why sun safety is important and to take action to protect themselves such as wearing sun safe hats, and applying SPF 30+ (or higher) sunscreen.
All students are encouraged to drink plenty of water throughout the day and fill up their water bottles for PE and sport lessons. Drinking water is the best way to quench your thirst. Even better, it doesn’t come with all the sugar and energy (kilojoules) found in fruit juice drinks, soft drinks, sports drinks and flavoured mineral waters. Drinking water instead of sweetened drinks also prevents dental problems, while the fluoride found in tap water can help strengthen teeth and bones.

Second hand uniforms
To assist with providing this service to many of our students, donations of clean uniforms are extremely appreciated. Donations can be left at the front office anytime and we thank you for your continued support.

Mrs Rebecca Owston
Head Teacher Welfare
OPERATION ART 2015
CONGRATULATIONS

Three of our Year 10 students Laura Gage, Sarah Ralph, Britney Willis and Holly Danvers Colquhoun of Year 11 had their artworks selected for Operation Art which is on display at the Newington Armory Gallery, Sydney Olympic Park, from the 5th September-25th October, 2015. Over nine hundred entries were selected this year for Operation Art and artworks came from all over NSW.

Sarah Ralph and Laura Gage artworks were also selected for The Art Gallery of NSW. The official opening will on the 17th February, 2016 at 5pm at AGNSW. It will then also tour major regional galleries around NSW during 2016 and will finally be given to the Children’s Hospital at Westmead as a part of their permanent collection. Britney Willis and Holly Danvers Colquhoun’s artworks of the popular icons and the still life were also selected for Paw Pick. These artworks are used for teacher’s resource, future workshops and the Operation Art websites.

I would like to congratulate all our exhibiting artists and thank you for being part of this unique project – it is always a wonderful opportunity to recognise the many achievements and talents of our students and a huge honour for them. Well done and congratulations.

Doris Rainsford
Visual Arts Teacher
CHECK IT OUT CAMPUS TOUR

Last term, a lucky group of Year 10 and 11 Pasifika students had the opportunity to explore the Kingswood Campus of Western Sydney University. They were given a taste of university life, hearing from university lecturers and other Pasifika university students about campus life. Volunteer students from the University’s PATHE program also gave students a tour of the campus. Thank you to Mrs Halaunga for organising and accompanying the students who all reported that they had a fantastic experience.

Ms Saisithidej, Pasifika Coordinator
Unique Student Identifier
From January 1 2015, all students doing nationally recognized training need to have a Unique Student Identifier (USI). A USI is a reference number which creates a secure online record of nationally recognized training and qualifications gained anywhere in Australia from different training organizations. To learn more, visit: http://www.usi.gov.au/Pages/default.aspx

Apprenticeships and Traineeships

Early Childhood Education Traineeships
UWS Early Learning Limited (UWSELL) have six child care services located on Western Sydney University Campuses. They are currently looking for recent school leavers, wanting to undertake a traineeship in Certificate III Early Childhood Education & Care, the positions are available at Bankstown, Blacktown and Parramatta.

https://www.uws.edu.au/campuses_structure/cas/services_facilities/childcare/working_with_us

NSW Transport Apprenticeships
A range of apprenticeships are available within the NSW State Transit sector. See their website for vacancies and more information.

http://www.statetransit.info/career-opportunities/how-to-apply/apply-to-become-a-bus-operator

Want more information on Apprenticeships and Traineeships…?

School Based Traineeships

- A School Based Traineeship is a structured workplace entry level training program providing Year 11 and year 12 students with employment and training for approx. 100 days
- Traineeships are designed and endorsed by industry and provide students with three qualifications:
  * A nationally recognized VET qualification under the Australian Qualification Framework
  * A certificate of Proficiency on satisfactory completion of traineeship
  * Unit credit towards the HSC

An Australian Government Initiative

Australian Apprenticeships
13 67 35 www.australianapprenticeships.gov.au

Apprenticeship Support

What is a Part Time School Based Traineeship?
What's On at
St Clair High School

EVENING courses
7:00 PM TO 9:00 PM

MONDAY
Acting Basics - Foundation Course
Guitar: Beginners
How To Retire Right
Line Dancing
Piano Keyboard: Beginners
Sewing: Stretchwear For Beginners

TUESDAY
Arabic: Beginners
Belly Dancing
Photography: Basic Sir
Portuguese: Beginners
Sewing: Stretchwear For
The More Advanced
Tai Chi: Beginners

WEDNESDAY
Acrylic Nails
Chinese Mandarin For Beginners
Cookery: Indian Cuisine
Italian: Beginners
Sewing: Re-Designing
Your Wardrobe

For more information go to
www.ncc.nsw.edu.au
From time to time it’s important to remind everyone about some things that need constant attention. We ask every parent for your understanding and support in relation to the following;

- Full school uniform includes the correct footwear. No parent should allow their son or daughter to come to school without safe footwear. Fashionable canvas shoes, no matter what colour are not safe and should not be worn to school under any circumstances. Yes, everyone, both junior and senior students!

- Deodorant sprays are a health hazard to some of our students and staff. Please understand that some people suffer from Asthma and other related respiratory conditions and spray deodorants can cause a serious risk to them. Please don’t allow your children to bring these to school. Also, if your child does suffer from Asthma we ask that you provide the school with your child’s Asthma Action Plan. Pro-formas are available from our Library SASS staff to assist you in the preparation of this important document.

- Please be aware that the school day starts at 8-30am. Students are expected to be at school when the warning bell rings at 8-25am, ready to start period 1 at 8-30am.

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**Have you changed your address or phone details?**

*Please let us know the new details immediately.*

*If you don’t let us know, and something happens to your child requiring us to contact you urgently ....*

*If there’s an emergency we need to be able to reach you!*  

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**In the interest of safety, please help us out!**

From time to time it’s understandable that your son or daughter may become unwell at school. We have strict procedures in place to manage these situations. This involves contact by the school administrative staff to a parent, caregiver or emergency contact person. This contact must come through the school, not directly to you from your son’s or daughter’s mobile phone. There have been some occasions when students have used their phone from a classroom (which is in breach of school policy anyway) and asked a parent to come to school to collect them. When the parent arrives, the school is unaware that the student is sick or has called the parent, and is sometimes abusive of our office staff for not being aware of the situation. This abuse is in itself totally unacceptable.

Please ensure that if your child calls you, that you refer them to the front office and then contact the school to advise them of the call you have received before coming to the school.
Some fine singing and fierce competition between the boys and girls heralded the beginning of a workshop for thirty Pasifika students in Year 7 & 8. The workshop is aimed at getting students to reflect on what they enjoy about school, their goals and what motivates them to do better. The students also heard from Pasifika students at Western Sydney University who shared their pathway to further studies. This workshop is part of an on-going relationship between St Clair High School and Western Sydney University’s PATHE program – Pasifika Achievement To Higher Education. The students would like to thank fabulous presenters: Aniva Nickel, Joretta Tanielu & Febe Seiuli.

Jackie Saisithidej,
Pasifika Coordinator
Contemporary Learning Innovations

Over the last 12 months the staff at St Clair High School have been exploring ideas based around Project Based Learning and increasing student engagement in learning through contemporary pedagogy. Our investigations have taken us to a number of different schools and professional learning activities to look at ideas that would allow us to continue to improve the learning outcomes for students at SCHS.

Contemporary learning innovation, often referred to as Project based learning involves teaching and learning strategies that allow students to gain knowledge and skills by working to investigate and respond to an engaging and complex question, problem, or challenge. It is a collaborative classroom approach in which students actively explore real-world problems and challenges and acquire a deeper knowledge.

The Contemporary Learning Team has developed a teaching and learning platform that is assisting staff to develop these contemporary learning projects. Faculties are currently implementing a number of small projects across the school and actively working on developing projects and program innovations for our students (primarily Yr 7 – 10) in 2016. Year 7, 2016 will participate in a new class within the curriculum, CLI, which has been designed using project based learning ideas. Students will work on a range of projects throughout the year, developing a deep understanding of content and developing creative and collaborative thinking skills across curriculum areas. Over the next term more information will be provided to our incoming Year 7 students and parents about this new subject.

Our research has also enabled us to explore the physical structure of contemporary learning environments. A number of furniture companies have provided design ideas for our school and we currently are in the process of purchasing and setting up different classrooms to experiment with new styles of furniture that will be used throughout the new building – we are basically ‘test driving the furniture’. These flexible furniture options will allow for contemporary learning environments and more collaborative and creative styles of learning. Lib 2 has been completely repainted and fitted out for use during Term 4. Two more classrooms and the Science staffroom will also be redesigned during the term. The purchase of this furniture is allowing us to trial the styles of furniture before our new building is built and will mean that we will have a much better understanding of the resources our school will purchase for these contemporary learning spaces.

We look forward to keeping you informed of our innovations……..

Jennifer Dane
Welcome to Term 4.
Firstly, I would like to acknowledge the contribution Mrs Linda Lucas has made to our school over the last 24 years. Mrs Lucas will be taking some well earned Long Service Leave during Term 4 and we wish her well during her break. Mrs Geeta Shoree will be working in our faculty during this time, and I thank her for her commitment to our students.

Our Year 11 -> 12 students have commenced their HSC studies will vigour and commitment. The Food Technology students have started to look at The Australian Food Industry. Our Design and Technology students, under the watchful eye of Mrs Lowe, have commenced designing their major project for Year 12 – this is always a very exciting time for them and we now have the added bonus of a new 3D printer in the TAS faculty which will allow students to make 3D models of their design ideas. Our Community and Family Studies students are embarking on their Independent Research Project, they will undertake primary and secondary research on a topic of interest. This task is marked internally, however, it forms 25% of their overall assessment grade for the HSC. The Hospitality students are continuing their studies in Certificate II in Hospitality. The students undertook a 35 hour compulsory Work placement and we have received excellent feedback from a range of employers about the students work ethic and skills.

Year 10 Food Technology are working on a contemporary project that involves them developing a food business proposal. This task will require students to work in groups and investigate and plan all aspects of the business. The task will form the major component of assessment this term

Year 9 Food Technology are also working on a contemporary learning project this term – planning and organising an event. Students will develop an understanding about time and task management, as they will plan all aspects of the event – including the menu, food ordering, sample menu items etc. Students will work collaboratively in groups to complete this task.

Year 7 and 8 Technology Mandatory students have now started their second unit of work and are continuing to develop their design skills. Students are working with food, textiles, technology and other materials in order to design recipes, bags, games, desserts, muffins and magazine articles.

We are all looking forward to a very successful and productive term with our students as they complete their projects and assessment tasks for 2015. Students will submit their projects or complete an in-class exam for subjects within our faculty during Week 7 and 8 of the term.

Miss Dane
HT TAS – Home Ec
Nepean Community College

Did you know that our school here at St Clair High hosts courses run at night by the Nepean Community College? It’s great fun, very educational and a nice way to meet new people. There are so many programs to choose from including photography, arts and crafts, cooking, computers and heaps more. We are really lucky to be one of only a few schools in the Nepean / Blue Mountains area that is able to offer our community such a service. It all here for you!
For more details go to www.ncc.nsw.edu.au

Too sick for school?

As the season changes from winter to spring, we often see a jump in people with various viruses. It’s often hard to know whether to send your child to school or let them stay home to recover, especially when that means an adult cancelling work. For safety's sake, if your child seems unwell you should always keep them home from school and seek medical advice.
School A to Z and the NSW Health have created an at-a-glance chart to help answer your questions about common childhood illness and how long sick kids need to miss school. Find it by typing this link into your web browser www.bit.ly/1hytn2E

If a student’s mobile phone is damaged or lost, is the school liable to pay any compensation?

Students and parents should be reminded on a regular basis that students bring mobile phones to the school or institute at their own risk – schools and institutes will not accept any responsibility for loss or damage to mobile phones.

Road safety tips

Kids can be easily distracted on busy roads. Here are some tips to help you show your child how to make safety a priority when they’re near traffic.
Go to: http://www.kidsafensw.org/road-safety/
The Pathway to an Australian Apprenticeship

**STEP 1: Preparation**
- Create a resume (or Curriculum Vitae).
- Visit the Job Guide for resume help and ideas.
- Speak with a Career Adviser about potential career options or explore Career Services online...
  - Which industry would best suit you?
  - What qualifications and job roles are available?
  - What is an Australian Apprenticeship and what does it involve?
  - Consider doing a pre-apprenticeship course.

**STEP 2: Research**
- Find detailed information about potential Australian Apprenticeship job options and further information by visiting the Australian Apprenticeships Pathways website.
- Contact an Australian Apprenticeship Support Network (Apprenticeship Networks) provider for information about incentives or look at the Australian Government’s financial information.
- For wages information visit the Fair Work website OR call 13 13 94.

**STEP 3: Job Hunting**
- Using the information that you researched, you may want to ...
  - Contact Group Training Organisations
  - Employment Services Providers
  - Visit Australian Apprenticeships - My Gain YouTube channel
  - Internet Job Sites
  - Network
    - Opportunities within your local community
    - Opportunities through family, friends and acquaintances
  - Check out
    - Local daily newspapers for job ads
    - Use The Yellow Pages or a search engine (for example Google) to identify potential employers
- For information about the structure and fees of a particular course you will need to contact a Registered Training Organisation.
- Keep in touch with any organisations that are helping you and let them know if your circumstances change.

**STEP 4: Sign up**
- Once you have found an employer who is interested in taking you on as an Australian Apprentice, contact an Apprenticeship Network provider to confirm details about incentives and to organise signing a training contract between you and the employer.

www.aapathways.com.au
Resume Tips

KEEP IT RELEVANT!

Always quantify your past achievements and experiences ... and never be vague.

Always keep the tense consistent: present tense when referring to current experiences and past tense when referring to past experiences.

Use a format that is neat and tidy.

Short sentences and key words.

Be consistent, use headings and keep it uniform spaces.

Be sure to focus on what you can do for the employer, include specific examples and then relate these results to the role for you are applying for.

Take the time to tailor-make your resume for each new position you apply for.

Update your resume regularly to ensure all information is accurate.

Make sure your resume is easy to read, concise and to the point.

Your resume needs to be perfect! Make sure you double check it before sending!

Address each selection criteria listed in the job advertisement.

Resume Do’s

Don’t lie about or exaggerate experiences.

Don’t clutter your resume; be sure to create lots of white spaces.

Never use anything lower than a ten point font, just to fit everything on two pages.

Don’t use clip art.

Don’t use exclamation points!

Don’t use words that you are not familiar with.

Don’t use “I” or “my”.

Don’t be vague, always be specific and concise.

Resume Don’ts

Don’t include your picture.
# ST CLAIR HIGH SCHOOL
## UNIFORM ORDER FORM

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<td>Telephone:</td>
<td>FREE FAX: 1800 739 832</td>
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1. **CREDIT CARD DETAILS:** VISA/MASTERCARD (Minimum Spending $20.00) (Please circle one)  
   CARDNUMBER: _______________  
   EXPIRY DATE: __/__/__  
   CVV: ____  
   AMOUNT: $ ____  
   CARDHOLDER NAME (Please Print): ________________________________  
   SIGNATURE: ________________________________  

2. Internet Banking or Bank Deposit (Please Attach Banking Receipt)  
   ANZ Bank  
   Account: Excel Uniforms  
   Account No.: 4960 98813  
   BSB: 012 294  
   (Please State SCHS and Your Family Name)  

3. Cheque: Not Accepted
ST CLAIR HIGH SCHOOL

Uniform Shop Hours
Dec 2015 and Jan/Feb 2016

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<td>Tuesday</td>
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<tr>
<td>3 Dec 15</td>
<td>Thursday</td>
<td>8:00 am – 1:30 pm</td>
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<tr>
<td>8 Dec 15</td>
<td>Tuesday</td>
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<tr>
<td>10 Dec 15</td>
<td>Thursday</td>
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The Last Opening Day of the Term 4 is Thursday 10 December 2015

Closed for holiday

Uniform shop trading hours in 2016

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<th>Day</th>
<th>Hours</th>
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<tr>
<td>28 Jan 16</td>
<td>Thursday</td>
<td>8:00am – 1:00 pm</td>
</tr>
<tr>
<td>29 Jan 16</td>
<td>Friday</td>
<td>8:00am–10:30am</td>
</tr>
</tbody>
</table>

Then return to normal from
Tuesday 2 February 16 from 8:00am – 1:30pm and
Opens every Tuesday of school term 8:00am – 1:30pm

Any enquires can be made direct to Excel Uniforms
Phone 0405 506 383/Email schs@exceluniforms.com.au
Winter: A good time to reduce Recreational Screen Time

Winter is the time we feel like staying indoors, keeping warm, and doing more sedentary activities like browsing on your computer or watching TV.

Too much sitting at screens and not enough moving can result in poor eyesight, bad posture, trouble sleeping and snacking on foods high in sugar, fat and salt.

TIPS TO REDUCE SCREEN TIME

Set goals and challenges for the whole family to reduce screen time e.g. go for a walk or a bike ride as a family.

You could also create “Screen Rules” together as a family.

Here are some ideas:

- No TV or texting during meals
- No TV, electronic games or social media until homework and chores are done
- For a better night’s sleep, make bedrooms “screen media-free” zones
- Avoid eating snacks during screen time

For more information visit:

http://www.nhlbi.nih.gov/health/educational/wecan/

http://cmch.tv/devices-out-of-bedrooms/
HOMEWORK
For homework help

Does your child need a hand with homework?

Has an assessment or assignment got them stumped?

What about getting some handy study hints?

Just need a quiet place to study?

- Get your child along to the Homework Centre in the school library.
- Staff will be available to help St Clair High students with their homework, assignments and with study skills.

WHAT: Homework Centre
WHERE: School library
WHEN: Every Wednesday
TIME: 2:35pm - 3:45pm
COST: It’s FREE!
QUESTIONS: Contact Ms Saisithidej (Ms.S) on 9670 6700 at the school.
ST CLAIR HIGH SCHOOL
CHANGE OF DETAILS FORM

STUDENT’S NAME: ________________________________________________________

DATE OF BIRTH: _____ / _____ / ______  YEAR: _______

DETAILS WHERE STUDENT RESIDES:  (PLEASE PRINT)

<table>
<thead>
<tr>
<th>Family Mailing Title (e.g. Mr &amp; Mrs J Smith)</th>
<th></th>
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<table>
<thead>
<tr>
<th>New Address</th>
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<tbody>
<tr>
<td></td>
<td>Post Code:</td>
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</table>

<table>
<thead>
<tr>
<th>Previous Address</th>
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<tbody>
<tr>
<td></td>
<td>Post Code:</td>
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</tbody>
</table>

<table>
<thead>
<tr>
<th>Phone Number</th>
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<table>
<thead>
<tr>
<th>Father/Guardian Phone</th>
<th>Work</th>
<th>Mobile</th>
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</thead>
</table>

<table>
<thead>
<tr>
<th>Mother/Guardian Phone</th>
<th>Work</th>
<th>Mobile</th>
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<table>
<thead>
<tr>
<th>Email Address</th>
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</table>

**EMERGENCY CONTACT:**

Please ensure that this table is completed as we MUST have the name of someone we can contact in an Emergency situation (other than mother or father).

<table>
<thead>
<tr>
<th>Emergency Contact</th>
<th>#1</th>
<th>#2</th>
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<tbody>
<tr>
<td>Telephone Number</td>
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<table>
<thead>
<tr>
<th>Mobile Number</th>
<th></th>
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<table>
<thead>
<tr>
<th>Relationship to Student</th>
<th></th>
</tr>
</thead>
</table>
Please be aware that the school day starts at 8.30am. Students are expected to be at school when the warning bell rings at 8.25am, ready to start Period 1 at 8.30am.